

Wedding Approval and Scheduling Process

The Chaires United Methodist Church initial wedding process includes:

Submittal of a signed request form to the church indicating both bride and groom have read, understood and agreed to follow the church's Wedding Guidelines and Conditions.

Notification (by a representative of the church) regarding availability. This will happen within 10 days of the receipt of this signed request form

Wedding reservations are then held for 30 days and become official when the signed wedding contract and the required deposit are returned to the church office. At this time the full wedding packet can be picked up in the church office.

Agreement to Follow Church Wedding Policies

We have read the complete wedding booklet and the attached guidelines and marriage preparation expectations and we agree to follow these and all wedding policies of the Chaires United Methodist Church. We want to emphasize that these policies include:

Weddings are not scheduled officially until a signed reservation and a signed contract both are on file in the church office and the deposit fee is paid in advance. All other fees are to be paid in full at least three weeks before the wedding.

The church has a very strong commitment to excellence and dignity in all music. Church policy requires that the church pianist and music director make final determinations on all music and outside musicians.

All matters outlined in the wedding booklet having to do with photography, video and audio equipment and the total prohibition of smoking and the use of alcoholic beverages on the church premises need to be understood, interpreted by all participants and followed. Out of respect, men's hats are not to be worn inside the church buildings.

We understand and accept all policies of the Chaires United Methodist Church

Bride's Signature: _____

Groom's Signature: _____

Church Representative: _____

Date Received: _____

Chaires United Methodist Church

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Tallahassee, Florida 32317
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